

13 DEC 1965

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Adjusted Supergrade Ceiling

1. As you know, we have recently made a comprehensive study of our requirements for supergrade and Scientific Pay Schedule positions. We concluded that a substantial increase in the number of such positions is warranted by the responsibilities and demands currently placed on the Agency. On the other hand, we are under scrutiny by the Bureau of the Budget regarding any increase in positions at these levels and must be prepared to justify fully raising our ceiling on the number of such positions above the level previously accepted.

2. The record shows that we have not fully used the previously established allocation for positions at these levels. Until we have reached a point when that allocation inhibits us in filling these positions with incumbents at corresponding grade levels, we are not in a valid position to seek relief from the present ceiling. On the other hand, there are imbalances in the allocation of the present ceiling among the several Directorates of the Agency which require adjustment in order to make full use of the currently established ceiling.

3. To correct these imbalances, a rescheduling of the current SG/SPS allocation has been developed which takes into account the number of officers on duty at these levels, planned promotions and appointments, and a margin for additional promotions or appointments. On the basis of these data, it has been determined that an allocation of [ ] will accommodate your present SG/SPS strength of [ ] and provide headroom for [ ] additional promotions or appointments at these levels. Accordingly, your SG/SPS ceiling has been adjusted to [ ] until such time as further adjustments are dictated by the Agency's actual staffing of positions at these levels.

25X1

25X1

25X1

25X1

/s/ L. K. White

L. K. White  
Executive Director-Comptroller

Distribution:

O&I - Addressee

1 - PPG

1 - ER

1 - D/Pers

1 - OP/PMCD (w/held)

OD/Pers [ ] hc (8 Dec 65)

Originator

Director of Personnel

25X1

Executive Registry

65-70571

13 DEC 1965

MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT : Adjusted Supergrade Ceiling

1. As you know, we have recently made a comprehensive study of our requirements for supergrade and Scientific Pay Schedule positions. We concluded that a substantial increase in the number of such positions is warranted by the responsibilities and demands currently placed on the Agency. On the other hand, we are under scrutiny by the Bureau of the Budget regarding any increase in positions at these levels and must be prepared to justify fully raising our ceiling on the number of such positions above the level previously accepted.

2. The record shows that we have not fully used the previously established allocation for positions at these levels. Until we have reached a point when that allocation inhibits us in filling these positions with incumbents at corresponding grade levels, we are not in a valid position to seek relief from the present ceiling. On the other hand, there are imbalances in the allocation of the present ceiling among the several Directorates of the Agency which require adjustment in order to make full use of the currently established ceiling.

3. To correct these imbalances, a rescheduling of the current SG/SPS allocation has been developed which takes into account the number of officers on duty at these levels, planned promotions and appointments, and a margin for additional promotions or appointments. On the basis of these data, it has been determined that an allocation of  will accommodate your present SG/SPS strength of  and provide headroom for  additional promotions or appointments at these levels. Accordingly, your SG/SPS ceiling has been adjusted to  until such time as further adjustments are dictated by the Agency's actual staffing of positions at these levels.

25X1

25X1

25X1

L. K. White  
Executive Director-Comptroller

Distribution:

O&I - Addressee

— \ - PPG

✓ - ER

1 - D/Pers

1 - OP/PMCD (w/held)

OD/Pers,  :hc (8 Dec 65)

Originator



Director of Personnel

25X1

11/15 65-500  
65-7057/1  
10 DEC 1965

MEMORANDUM FOR: Deputy Director for Plans

SUBJECT : Adjusted Supergrade Ceiling

1. As you know, we have recently made a comprehensive study of our requirements for supergrade and Scientific Pay Schedule positions. We concluded that a substantial increase in the number of such positions is warranted by the responsibilities and demands currently placed on the Agency. On the other hand, we are under scrutiny by the Bureau of the Budget regarding any increase in positions at these levels and must be prepared to justify fully raising our ceiling on the number of such positions above the level previously accepted.

2. The record shows that we have not fully used the previously established allocation for positions at these levels. Until we have reached a point when that allocation inhibits us in filling these positions with incumbents at corresponding grade levels, we are not in a valid position to seek relief from the present ceiling. On the other hand, there are imbalances in the allocation of the present ceiling among the several Directorates of the Agency which require adjustment in order to make full use of the currently established ceiling.

3. To correct these imbalances, a rescheduling of the current SG/SPS allocation has been developed which takes into account the number of officers on duty at these levels and planned promotions or appointments to these levels. On the basis of these data, it has been determined that an allocation of [ ] will accommodate your present SG strength of [ ] and your proposed FY 1966 promotion of [ ] additional officers to that level. Accordingly, your SG/SPS ceiling has been adjusted to [ ] until such time as further adjustments are dictated by the Agency's actual staffing of positions at these levels.

/s/ L. K. White

L. K. White  
Executive Director-Comptroller

Distribution:

- O&L - Addressee
- 1 - P&B
- X - ER
- 1 - D/Pers
- 1 - OP/PMCD (w/held)
- OD/Pers/ [ ] hc (8 Dec 65)

Originator:

[ ]

Director of Personnel

9 DEC 1965

7/1/5 65-5880

65-7057/1

13 DEC 1965

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Adjusted Supergrade Ceiling

1. As you know, we have recently made a comprehensive study of our requirements for supergrade and Scientific Pay Schedule positions. We concluded that a substantial increase in the number of such positions is warranted by the responsibilities and demands currently placed on the Agency. On the other hand, we are under scrutiny by the Bureau of the Budget regarding any increase in positions at these levels and must be prepared to justify fully raising our ceiling on the number of such positions above the level previously accepted.

2. The record shows that we have not fully used the previously established allocation for positions at these levels. Until we have reached a point when that allocation inhibits us in filling these positions with incumbents at corresponding grade levels, we are not in a valid position to seek relief from the present ceiling. On the other hand, there are imbalances in the allocation of the present ceiling among the several Directorates of the Agency which require adjustment in order to make full use of the currently established ceiling.

3. To correct these imbalances, a rescheduling of the current SG/SPS allocation has been developed which takes into account the number of officers on duty at these levels, planned promotions and appointments, and a margin for additional promotions or appointments. On the basis of these data, it has been determined that an allocation of [ ] will accommodate your present SG strength of [ ] and provide headroom for [ ] additional promotions or appointments at these levels. Accordingly, your SG/SPS ceiling has been adjusted to [ ] until such time as further adjustments are dictated by the Agency's actual staffing of positions at these levels.

25X1  
25X1

/s/ L. K. White

L. K. White  
Executive Director-Comptroller

Distribution:

O&I - Addressee  
1 - PPS  
1 - ER  
1 - D/Pers  
1 - OP/PMCD (w/held)  
OD/Pers [ ] hc (8 Dec 65)

Originator:

[ ]

Director of Personnel

25X1

25X1  
25X1

25X1

SECRET

DD/S 65-5641

Executive Order 117  
65-705-7

MEMORANDUM FOR: Executive Director-Controller  
SUBJECT : Adjusted Supergrade Ceiling

1. This memorandum contains a recommendation for your approval in paragraph 4.

2. In accordance with your instructions to redistribute the Agency supergrade ceiling of [ ] to accommodate immediate supergrade and Scientific Pay Schedule requirements, the following is recommended:

<u>Current</u>	<u>Recommended</u>
DCI Group	[ ]
DD/I Group	
DD/S Group	
DD/P Group	
DD/S&T Group	
Total	

3. This redistribution considers new requirements in the DCI Group, the need for some alleviation in DD/S&T to recruit at and promote to supergrade level, and the number of proposed promotions and new employees now in process. Tab A is a numerical listing comparing current and proposed ceiling allocations and current and proposed supergrade and Scientific Pay Schedule personnel. Tab B lists new requirements in the DCI Group and names of proposed supergrade employees.

4. It is recommended that the adjusted ceiling in paragraph 2 be approved.

/s/ Bennett D. Echols

Bennett D. Echols  
Director of Personnel

Attachments: A, B

CONCUR:

SIGNED R. L. Bannerman

1 DEC 1965

R. L. Bannerman  
Deputy Director for Support

Date

The recommendation contained in paragraph 4 is approved.

/s/ L. K. White

2 DEC 1965

L. K. White  
Executive Director-Controller

Date

25X1

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4

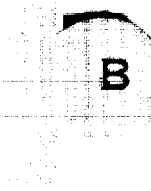
A

25X1

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4





25X1

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700090004-4

CENTRAL INTELLIGENCE AGENCY  
 OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Acting Deputy Director for Support 7D-18 HQ		
2	Executive Director-Comptroller 7E-12 HQ	2 Dec.	
3			
4	Director of Personnel 5E-56 HQ		
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks: Please prepare at once for my signature appropriate memos notifying Components of their new ceiling. Please make them generally, but not specifically, regarding the reasons for this action.

Please handle as [redacted] material.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

Director of Personnel 5E-56 HQ

UNCLASSIFIED CONFIDENTIAL X SECRET

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Deputy Director for Support 7D-18 HQ	9 Dec	
2	Executive Director-Comptroller 7E-12 HQ	12/13	
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Attached memoranda prepared as requested to announce rescheduling of the ☐ SG/SPS ceiling allocation.

Please handle as

material

FOLD HERE TO RETURN TO S

FROM: NAME, ADDRESS AND PHONE NO

Director of Personnel 5E-56 HQ

UNCLASSIFIED

CONFIDENTIAL

X

SECRET

DATE

9 Dec

FORM NO. 2-61 237 Use previous editions

(40)

U.S. GOVERNMENT PRINTING OFFICE: 1961 O-587282